

**From:** [Vankeerbergen, Bernadette](#)  
**To:** [Burgoyne, Jonathan](#); [Sanabria, Rachel](#)  
**Cc:** [Heysel, Garrett](#); [Taleghani-Nikazm, Carmen](#); [Oldroyd, Shelby O.](#)  
**Subject:** RE: Spanish 1113  
**Date:** Wednesday, April 24, 2019 1:27:00 PM  
**Attachments:** [image001.png](#)

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Dear Jonathan and Rachel,

This note to let you know that Carmen Taleghani-Nikazm has looked over the revised submission for Spanish 1113 and approved the revision. Do note, however, that the course request that was sent our way in curriculum.osu.edu included both an old version of a GE assessment plan & a totally re-envisioned GE assessment plan. Please make sure that the faculty member implements the correct plan when the course is taught.

I am including a reminder that the GE assessment plan will need to be implemented from the very first offering of the course and GE data will need to be gathered. As is the case for all new GE courses, after the second offering of the course, the Assessment Panel will ask the department to submit an initial report summarizing GE assessment results of those first two offerings (following the format in Appendix 11 of the ASC Curriculum and Assessment Operations Manual [p. 130]

[https://ascas.osu.edu/sites/ascas.osu.edu/files/ASC\\_Curriculum\\_and\\_Assessment\\_Operations\\_Manual\\_2018-19.pdf](https://ascas.osu.edu/sites/ascas.osu.edu/files/ASC_Curriculum_and_Assessment_Operations_Manual_2018-19.pdf) ). The Assessment Panel and/or our office can help the department with any aspect of the GE assessment requirement. Shelby Oldroyd, ASC Curriculum and Assessment Assistant, will also make sure to contact the department before the course is offered and provide any assistance that may be needed with assessment. Could you please let the faculty member know?

The course is now being advanced to OAA & OUR.

My best,  
Bernadette



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**From:** Vankeerbergen, Bernadette  
**Sent:** Tuesday, February 26, 2019 3:04 PM  
**To:** Burgoyne, Jonathan <burgoyne.10@osu.edu>; Sanabria, Rachel <sanabria.3@osu.edu>  
**Cc:** Heysel, Garrett <heysel.1@osu.edu>; Taleghani-Nikazm, Carmen <taleghani-nikazm.1@osu.edu>  
**Subject:** RE: Spanish 1113

Jonathan,

Carmen Taleghani-Nikazm looked over your revision. For the third contingency (see below), the revision

submitted does not actually address the point that the faculty/dept will review the data collected through direct assessment and potentially change the course. Please look at the assessment plan for the Pharmacy course, p. 1, 3<sup>rd</sup> column. Could you do something similar for Spanish 1113? I'll return the course to you so that you can make the change for 1113.

Best,  
Bernadette



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**From:** Vankeerbergen, Bernadette  
**Sent:** Wednesday, February 6, 2019 12:28 PM  
**To:** Burgoyne, Jonathan <[burgoyne.10@osu.edu](mailto:burgoyne.10@osu.edu)>; Sanabria, Rachel <[sanabria.3@osu.edu](mailto:sanabria.3@osu.edu)>  
**Cc:** Heysel, Garrett <[heysel.1@osu.edu](mailto:heysel.1@osu.edu)>; Taleghani-Nikazm, Carmen <[taleghani-nikazm.1@osu.edu](mailto:taleghani-nikazm.1@osu.edu)>  
**Subject:** Spanish 1113

Dear Jonathan and Rachel,

On Monday, January 28, the Arts and Humanities 2 Panel of the ASC Curriculum Committee reviewed a new course request for Spanish 1113 with GE Foreign Language.

The course was unanimously approved with one contingency about the GE assessment plan:

- o The plan clearly indicates how the discrete GE ELOs will be met in the assignments. However, the plan does not seem to be easy to implement. Indeed, collecting GE assessment data for all these assignments for all the students would be much work. Explain which limited set of specific assignments will actually be used when the plan is implemented (i.e., when the instructor is collecting data to write up a GE assessment report).
- o Specify level of achievement expected for each ELO. (E.g., at least 80% of students will achieve Milestone 2 for each ELO on a scoring rubric.)
- o Describe the follow-up/feedback process: What is the process that will be used to review the data and potentially change the course to improve student learning of GE ELOs?

I will return Spanish 1113 via curriculum.osu.edu in a minute to enable the department to address the feedback above.

Should you have any questions about this feedback, please do not hesitate to contact Carmen Taleghani-Nikazm (faculty Chair of the Arts and Humanities 2 Panel; cc'd here), or me.

Best,  
Bernadette



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